

UK-Liverpool: audio-visual equipment

2009/S 57-082311

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Liverpool City Council, Procurement Unit; Municipal Buildings; Dale Street, Attn: Steve Boyd, UK-Liverpool L2 2DH. Tel. +44 1512252816. E-mail: <u>steve.boyd@liverpool.gov.uk</u>.

Internet address(es):

General address of the contracting authority: <u>www.liverpool.gov.uk</u>.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Regional or local authority. General public services. The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) **DESCRIPTION**

II.1.1) Title attributed to the contract by the contracting authority:
Liverpool's Presence at the Shanghai World Expo 2010 Audio Visual Show Reel.
II.1.2) Type of contract and location of works, place of delivery or of performance:
Services.
Service category: No 26.

NUTS code: UKD52.

II.1.3) The notice involves:

II.1.4) **Information on framework agreement:**

II.1.5) Short description of the contract or purchase(s):

Liverpool has been successful in their bid to exhibit at the Shanghai Expo 2010. As such we now seek expressions of interest from suitably qualified and experienced organisations to deliver the audio visual content that will be displayed within the Liverpool Pavilion at Shanghai World Expo 2010. This assignment has a series of weighted qualification criteria which are detailed in the pre-qualification questionnaire. Organisations will need to satisfy the Procurement Panel Board that these criteria can be met by the applicants submitting against this call. Additionally financial stability will need to be demonstrated in a full and clear manner in order for any submission to achieve qualification to progress to the tender stage. Please note organisations will need to demonstrate relevant experience of delivering contracts of this nature with a value of 500 000 GBP or over. The pre-qualification questionnaire document is to be downloaded from Liverpool City Councils web site. It is contained within Procurements web pages under current tenders.

II.1.6) Common procurement vocabulary (CPV):

32321200, 32320000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA): Yes. II.1.8) **Division into lots:** No. II.1.9) Variants will be accepted: No. II.2) QUANTITY OR SCOPE OF THE CONTRACT II.2.1) Total quantity or scope: Estimated value excluding VAT: 500 000,00 GBP. II.2.2) Options: No. **II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:** Starting: 1.8.2009. Completion: 30.9.2010. SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION **III.1) CONDITIONS RELATING TO THE CONTRACT III.1.1)** Deposits and guarantees required: As per POO. III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them: As per POO. III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded: Joint and Several Liability. **III.1.4)** Other particular conditions to which the performance of the contract is subject: No. **III.2) CONDITIONS FOR PARTICIPATION** III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers: **III.2.2) Economic and financial capacity:** Information and formalities necessary for evaluating if requirements are met: As per PQQ.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met: As per PQQ. III.2.4) **Reserved contracts:**

No.

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) **Execution of the service is reserved to a particular profession:** No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

No.

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) **Type of procedure:**

Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged minimum number: 5.

Objective criteria for choosing the limited number of candidates: Ability, experience and capacity - 40 % Liverpool or NW based office - 25 % Demonstrable, evidenced and detailed knowledge of the story of the Liverpool Maritime - 25 % proven track record - 10 %. IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document. IV.2.2) **An electronic auction will be used:** No.

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority: 1233.

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

Time limit for receipt of requests for documents or for accessing documents: 17.4.2009 - 16:00.

Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:

20.4.2009 - 10:00.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up: English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

IV.3.8) Conditions for opening tenders:

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:** No.

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No.

VI.3) ADDITIONAL INFORMATION: VI.4) PROCEDURES FOR APPEAL VI.4.1) Body responsible for appeal procedures: VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals: The authority will incorporate a minimum 10 calendar day standstill period at the point when information on the award of the contract is communicated to service providers. This period allows unsuccessful service providers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be requested from the contact identified in section 1.1. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages.

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) **DATE OF DISPATCH OF THIS NOTICE:** 20.3.2009.

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